

ask for: Stephen Petherick
ddi number: 01242 528764
fax number: 01242 774989
email: sonia.phillips@cheltenham.gov.uk
our ref: SP/AK
your ref:
date: 26th July 2007

Dear

Re: leisure @ cheltenham - monthly membership

As you may have read in the local media, leisure @ cheltenham has been badly effected by the floods. As a result of this the centre will be closed for the foreseeable future.

As a monthly paying leisure @ member I am writing to you to inform you that we will not be taking any further direct debit payments until the centre re-opens. I would therefore ask that you don't cancel your direct debit instruction with the bank.

Once there is further information about when the centre will re-open you will be contacted, in the mean time more information about the flooding can be found at www.cheltenham.gov.uk, or alternatively you can call 01242 528764 where you will be provided with as much information as we have at that time.

Yours sincerely

Stephen Petherick
Commercial Manager – leisure @ cheltenham



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